

## **Charter of the District Court Steering Committee**

### **Members:**

- Honorable Corinna Harn, District Court Presiding Judge; Co-Chair
- Maura Brueger, Deputy Chief of Staff, King County Executive Office; Co-Chair
- Honorable Larry Gossett, King County Councilmember
- Honorable Kathy Lambert, King County Councilmember
- Honorable Barbara Linde; District Court Assistant Presiding Judge
- Terri Flaherty, Sr. Policy Analyst, King County Office of Management and Budget
- 2 Suburban City Representatives – representation will rotate based on availability
  - David Cline, City of Burien
  - Diane Carlson, City of Bellevue
  - Nina Rivkin, City of Redmond
  - Julie Modrzejewski, City of Shoreline

### **Primary Staff:**

- Tricia Crozier, District Court
- Kathy Brown (or designee), Facilities
- Toni Rezab, OMB, Project Manager

### **Purpose:**

In alignment with the District Court Mission and Vision statements, evaluate and recommend methods for providing the delivery of court services (defining what services and level of services) and the costs of services (judicial, staff, and facilities).

Identify system efficiencies and develop recommendations for service delivery while continuing to meet mandated requirements in a fiscal climate of declining resources being cognizant that District Court is part of a larger system of justice.

Analyze services and service delivery in the context of the larger criminal justice system, including identifying mandated vs. non-mandated services and the impact to the District Court and larger criminal justice system of providing, not providing, or changing these services.

### **Process:**

- Utilize the expertise of an independent consultant.
- Identify data and information needed for analysis by the consultant and others.
- Provide a forum for the open discussion by District Court stakeholders and review of analysis.
- Communicate and disseminate information from the process to stakeholders and others, as appropriate.
- Make recommendations, as appropriate, to other entities (e.g. government bodies or agencies).

### **Timeline:**

- Completion of OMP and FMP by December 2004
- The Steering Committee will meet regularly through December 2004.

### **Protocols:**

- Open, constructive participation (no surprises)
- Clarify differences; understand them, but save debate until after analyses have been completed.
- Attend regularly (designee when not available) and meet deadlines for preparing meeting materials (advance distribution and review).
- Timely provision of requested information and feedback if unable to attend.
- Maintain confidentiality of sensitive information (no surprises).
- Members at table for discussion on decision/advisory items (attendance by others as invited).
- Practice effective communication.
- Consensus is the preferred approach to resolving conflicts.